

Spring Independent School District

16717 Ella Blvd. • Houston, Texas 77090 • Tel. 281.891.6000



BOARD OF TRUSTEES

WORK SESSION

6:00 PM, JUNE 7, 2018

BOARD ROOM

GORDON M. ANDERSON LEADERSHIP CENTER

16717 ELLA BOULEVARD, HOUSTON, TEXAS 77090

MINUTES

I. Call to Order

President Rhonda Newhouse called the Work Session of the Spring Independent School District Board of Trustees to order at 6:00 PM on June 7, 2018, in the Board Room of the Gordon M. Anderson Leadership Center, 16717 Ella Boulevard, Houston, Texas, in accordance with Chapter 551 of the Texas Government Code.

Members Present:

Rhonda Newhouse, President
Jana Gonzales, Vice President
Donald Davis, Secretary
Justine Durant, Assistant Secretary
Dr. Deborah Jensen
Winford Adams, Jr.

Members Absent:

Chris Bell

Others Present:

Rodney Watson, Superintendent of Schools
Victor Mitchell, Chief of Police
Julie Hill, Chief of Staff
Lupita Hinojosa, Chief of School Leadership and Student Support Services
Lauren Topek, Chief of Curriculum, Instruction and Assessment
Mark Miranda, Chief Operations Officer
Deeone McKeithan, Chief Human Resources Officer
Ann Westbrook, Chief Financial Officer
Tiffany Dunne-Oldfield, Chief Communications Officer
Jeremy Binkley, Legal Officer
Jason Sheffer, Director of Board Services

II. Minutes from Prior Meetings

The Board reviewed the Minutes from the following meetings:

- A. May 3, 2018 Board Work Session
- B. May 4, 2018 Special Called Session
- C. May 8, 2018 Regular Board Meeting

III. Opening Remarks

A. Superintendent of Schools

Superintendent Rodney Watson highlighted the Principal Preparation Grant item that would follow later on the agenda and asked Dr. Laquita Carter to introduce the ten individuals that were selected to participate in the grant. Those individuals are Christine Hurley, Rasheda Malveaux, Karol Gillum, Breanna Wilson, Akira LeBlanc, Jamie El-Aazami, Francisco Turrubiates, Keterah Goosby, LeFondria Scroggins, and Qwendalyn Grant.

Next Dr. Watson highlighted the 2018-2019 Strategic Priorities presentation and how they were developed based on the Board of Trustees' budget priorities and key focus areas.

IV. Chief Financial Officer

A. Financial Advisory Services

Chief Ann Westbrooks presented information regarding Financial Advisory Services. The presentation identified a highly qualified financial firm to provide financial advisory services to the District, including but not limited to, analyzing the District's existing debt (municipal securities) and recommending strategies to save money by restructuring the composition of such debt, advising the District when market conditions are favorable for refunding (refinancing) existing securities, providing support before and after the issuance of future municipal bonds, and assisting the District with strategies for strengthening its financial profile with the rating agencies. The Board was asked to consider approving RBC Capital Markets, L.L.C. to serve as a municipal advisor to Spring ISD.

V. Presentation

A. Spring Independent School District's 2018-2019 Strategic Priorities

Chief Julie Hill led a presentation to provide the Board information on its strategic priorities for the 2018-2019 academic year. Chief Hill highlighted that the presentation would include priorities and prepared solutions, implementation plans and action steps designed to eliminate barriers and increase student achievement in the areas identified as the Board of Trustees' strategic priorities for the 2018-2019 school year.

Margaret Sherwood, Executive Director of Special Education, discussed the 2018-2019 Special Education corrective action plan items including simplifying special education continuum of services, conducting intensive, targeted compliance training, strengthening special education structure through improved role and responsibility alignment, strengthening child find efforts, and increasing support and oversight for documentation and service delivery.

Aisha Holmes, Secondary Gifted and Talented Specialist, discussed the commitment to gifted and talented scholars including expanded gifted and talented identification and expanded advanced academic offerings.

Dr. Joe Clark, Director of Performing and Visual Arts, discussed Performing and Visual Art's plan to influence more students and academic outcomes.

President Newhouse recessed the meeting at 7:48 PM.

President Newhouse reconvened the meeting at 8:00 PM.

Chief Julie Hill continued the presentation by discussing the investment in professional development for all teachers including assisting teachers in the implementation of the district curriculum through the delivery of differentiated instruction that meets the needs of all students, while eliminating redundancy and improving effective practices.

Next, Chief Hill discussed the proposed partnership with Houghton Mifflin Harcourt to provide professional development and coaching around rigor, relevance and engagement.

Dr. Susan Gendron, President, International Center for Leadership in Education, a division of Houghton Mifflin Harcourt, discussed their work on curriculum development for Spring ISD including the development of 1,424 math lessons, 1,011 science lessons, and 1,131 social studies lessons. Dr. Gendron discussed the importance of Instructional Practice Assessments (IPA), a focused process that operates on the belief that improving teaching and learning is a continuous effort that requires open and objective dialogue in a professional and nonthreatening manner. Dr. Gendron concluded her presentation with a discussion on professional development for leaders and teachers.

VI. Chief Financial Officer

A. 2018-2019 Spring Independent School District Budget for Student Success Initiative and Accelerated Instruction

Chief Ann Westbrooks presented information regarding the 2018-2019 Spring Independent School District Budget for Student Success Initiative and Accelerated Instruction. The 2018-2019 Operating Budget for the Student Success Initiative and Accelerated Instruction has been developed as part of the General Fund budget to sufficiently support the cost of additional accelerated instruction for students who fail to perform satisfactorily on an End-of-Course assessment instrument. The budgeted appropriations amount for this purpose is \$340,000.

B. 2018-2019 Spring Independent School District Budget

Chief Ann Westbrooks presented information regarding the 2018-2019 Spring Independent School District Budget. The 2018-2019 Operating Budget has been developed to support the priorities of the District's Five Year Strategic Plan. The budgeted appropriation amounts are: General Fund \$312,405,078, Child Nutrition \$26,552,535 and Debt Service \$58,401,284, for a total of \$397,361,823.

VII. Chief of Staff

A. Contract with Houghton Mifflin Harcourt for Professional Development and Coaching Services

Chief Julie Hill presented information regarding a contract between Houghton Mifflin Harcourt and the Spring Independent School District. The Spring Independent School District partnered with the International Center for Leadership in Education (ICLE), a division of Houghton Mifflin Harcourt (HMH), to write a significant portion of the District's curriculum during the 2017-2018 school year. ICLE/HMH has the experience and bandwidth across their organization to assist Spring ISD in the implementation of its curriculum while providing professional development and coaching to school administrators and district coaches designed to build teacher capacity to deliver rigorous, relevant, engaging instruction that will positively impact student learning and achievement. The cost of this proposal will not exceed \$1,111,500.

VIII. Chief Operations Officer

A. Middle School #8 Bid Package 2, 2nd Guaranteed Maximum Price (GMP)

Chief Mark Miranda presented information regarding the 2nd Guaranteed Maximum

Price for Middle School #8 in the amount of \$6,909,717. The 2nd Guaranteed Maximum Price covers the foundation work and structural steel. This amount is below the budget for this work.

B. Harris County MUD 82 Sanitary Sewer and Water Service

Chief Mark Miranda presented information regarding Harris County MUD 82 Sanitary Sewer and Water Service. The request would authorize the Superintendent of Schools to enter into a Reimbursement Agreement for Sanitary Sewer Facilities with MUD 82, and authorize payment to Harris County MUD 82 in the amount not to exceed \$2,476,962. This authorization will allow Spring ISD to recoup construction costs, at a future date, from Harris County MUD 82 for the construction of Lift Station #3.

C. Approval of Construction Costs for the New Spring ISD Stadium

Chief Mark Miranda presented information on the Approval of Construction Costs for the New Spring ISD Stadium and asked the Board approve the construction costs and related budgets, comprised of the final negotiated proposal in an amount not to exceed \$38,947,849 to Durotech, Inc. and authorize the Superintendent of Schools or a designee to negotiate, execute, and amend all related contracts for the construction of the new Spring ISD stadium, effective June 13, 2018.

IX. Chief Human Resources Officer

A. Principal Preparation Grant

Chief Deeone McKeithan presented information regarding the Principal Preparation Grant. Spring ISD will partner with Houston Baptist University to provide financial support through scholarships towards obtaining a Master of Arts Degree in Education Administration or Principal Certification. Teachers who do not have principal certification will be eligible to participate in leadership development opportunities through the District.

B. Compensation Manual

Chief Deeone McKeithan presented information regarding the Compensation Manual for the 2018-2019 school year in accordance with Board policy DEA(LOCAL).

C. Staffing Guidelines

Chief Deeone McKeithan presented information regarding the Staffing Guidelines for the 2018-2019 school year in accordance with Board policies DP(LOCAL) and DC(REGULATION).

X. Chief of Curriculum, Instruction, and Assessment

A. 2018-19 Northwest Evaluation Association (NWEA) Contract Renewal

Chief Lauren Topek presented information regarding the 2018-19 Northwest Evaluation Association contract renewal for MAP Growth which is utilized by Spring ISD as a universal screener three times a year (Beginning-of-Year, Middle-of-Year, and End-of-Year) to measure academic progress of English-speaking students in Grades K-8.

B. 2018-19 Renaissance Contract Renewal

Chief Lauren Topek presented information regarding the 2018-2019 Renaissance contract renewal. Renaissance STAR 360 and Renaissance Accelerated Reader are utilized by Spring ISD as a universal screener three times a year (Beginning-of-Year, Middle-of-Year, and End-of-Year) to measure academic progress of Spanish-speaking students in Grades K-5.

XI. Chief of School Leadership and Student Support Services

A. Inter-local Agreement Between Lone Star College System Lone Star College – North Harris and Spring Independent School District

Chief Lupita Hinojosa presented information regarding the proposed Inter-Local Agreement with Lone Star College System. The purpose of this Inter-Local Agreement is to outline the collaboration of Spring ISD and Lone Star College System on behalf of Lone Star College – North Harris in creating and operating the Spring Early College Academy (SECA).

B. The Optional Flexible School Day Program (OFSDP): Achieving Success Alternative Program—ASAP

Chief Lupita Hinojosa presented information regarding the proposed 2018-2019 Optional Flexible School Day Program (OFSDP): Achieving Success Alternative Program—ASAP. The program provides flexible hours and days of attendance for students in any high school grade who has dropped out of school or is at risk of dropping out as defined by the TEC, 29.081; and/or will be denied credit for one or more classes in which the student has been enrolled as a result of attendance requirements under the Texas Education Code, §25.092. The goal of the program is to improve graduation rates for students who are in danger of dropping out of school, have dropped out or are behind in core subject courses. This program has been approved since 2014-2015; however, districts must submit a new/revised application annually.

C. Grades 8-12 PSAT/SAT Universal Testing

Chief Lupita Hinojosa presented information regarding the grades 8-12 PSAT/SAT Universal Testing contract with College Board. The PSAT, for grades 8, 9, and 10 is a predictive test for future PSAT/SAT performance. The results of SAT tests are used by many universities for entrance criteria.

XII. Internal Auditor

- A. Revised Internal Audit Charter, 2017-2018 Internal Audit Final Year Progress Report, 2018-2019 District Risk Analysis and Internal Audit Plan**
Internal Auditor, Patricia Rios presented the Revised Internal Audit Charter, the 2017-2018 Internal Audit Final Year Progress Report, and the 2018-2019 District Risk Analysis and Internal Audit Plan.

XIII. Chief Financial Officer

A. Taxpayer Refunds

Chief Ann Westbrooks presented information regarding Taxpayer Refunds. The Board was presented with a report consisting of refunds exceeding \$500.

B. Report of Purchasing Cooperative Purchases Exceeding \$50,000

Chief Ann Westbrooks presented information regarding the Report of Purchasing Cooperative Purchases Exceeding \$50,000. The Board was presented with a report consisting of purchases exceeding \$50,000 that were made by the district through one or more authorized purchasing cooperatives.

Date	Vendor	Description	Amount
04/16/2018	Data Projections, Inc.	AV System for SISD Learning Center	\$106,046
04/19/2018	Liberty Paper	Copy Paper	\$104,790
04/19/2018	Glazier Foods Company	Round Styro Plate	\$77,860
04/25/2018	ECS Learning Systems, Inc.	Instructional Materials – STAAR Master	\$59,937
05/2/2018	Netsync Network Solutions	Content Keeper -- District Web Filtering**	\$94,162
5/7/2018	American Reading Co.	Instructional Materials for Classroom	\$55,070

5/11/2018	Dell Computer Corporation	Chromebooks & Charging Cart	\$66,330
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*** Bond Related Expenditures*

- C. Report of Agreement Renewals Exceeding \$50,000
Chief Ann Westbrooks presented information regarding the Report of Agreement Renewals Exceeding \$50,000. There were no agreement renewals to report.
- D. Financial Update – Actual Expenditures – April 2018
Chief Ann Westbrooks presented information regarding the Financial Update – Actual Expenditures – April 2018. The report provided a year-to-date reflection of actual revenues and expenditures.
- E. 2017-18 Third Budget Review
Chief Ann Westbrooks presented the 2017-2018 Third Budget Review. In accordance with Board Policy CE(LOCAL), the review reflected amendments to the adopted budget. Section 44.006 of the Texas Education Code mandates that public funds may not be expended in any manner other than as specified in the adopted budget, as properly amended.
- F. Request for Proposal #18-027 – Medical Supplies and Services
Chief Ann Westbrooks presented the Board with information regarding Request for Proposal #18-027 – Medical Supplies and Services. The RFP requested competitive sealed proposals for the purpose of identifying vendors to provide Medical Supplies and Services to support the needs of the District.
- G. Request for Proposal #18-029 – CMAR, District Wide Safety and Security Access Control Upgrade
Chief Ann Westbrooks presented the Board with information regarding Request for Proposal #18-029 – CMAR, District Wide Safety and Security Access Control Upgrade. The recommendation would authorize the Superintendent of Schools or a designee to negotiate, execute, and amend contracts, including the acceptance of the Guaranteed Maximum Price (GMP), (or multiple GMPs in the case of phased work), in amounts not to exceed the overall project budget for each project.
- H. Request for Proposal #18-030 – Parking Lot Striping and Power Washing
Chief Ann Westbrooks presented the Board with information regarding Request for Proposal #18-030 – Parking Lot Striping and Power Washing. The RFP requested competitive sealed proposals for the purpose of identifying a vendor to provide Parking Lot Striping and Power Washing to support the needs of the District.
- I. Request for Proposals #18-032 – School Health and Related Services (SHARS) Medicaid Reimbursement Services
Chief Ann Westbrooks presented the Board with information regarding Request for Proposal #18-032 – School Health and Related Services (SHARS). The RFP identified a single qualified organization to process the District's claims for Medicaid reimbursement from Texas Medicaid for the SHARS services provided by the District to Medicaid-eligible students. If desired by the District, the provider may also assist the District in preparing the required annual SHARS Cost Report.

XIV. Closed Session

There was no closed session.

- A. Under Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized, including any item posted on this agenda
- B. Under Section 551.072 - For the purpose of discussing the purchase, exchange, lease, or value of real property

C. Under Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee

1. The Board will deliberate regarding the Superintendent's evaluation
2. The Board will deliberate on employees nominated for special recognition
3. The Board will deliberate on a recommendation for the termination and finding of no good cause for an employee's abandonment of contract
4. The Board will deliberate on the issuance of school district teaching permits for noncore career and technology courses
5. The Board will deliberate on employee resignations, recommendations to withdraw prior actions taken, recommendations to void employee contracts, recommendations for the proposed termination of employees on probationary and/or term contracts, and final orders for employees on term and probationary contracts previously proposed for termination and/or nonrenewal

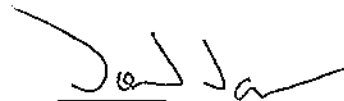
D. Under Section 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices

XV. Action on Closed Session Items

XVI. Adjournment

The Board of Trustees unanimously adjourned the meeting at 10:32 PM.


Rhonda R. Newhouse, President


Donald Davis, Secretary